

LAWRENCETOWN CONSOLIDATED SCHOOL

THE SCHOOL WITH SPIRIT

Handbook for Students, Parents and Guardians 2015-2016



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School Vision:

“Working Together for Student Success.”

School Mission: To develop responsible, life-long learners in a student-centered environment where all educational partners are successful, respected and valued.

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A Message from the Principal

It is with tremendous pleasure that I welcome you to the LCS community! We are a distinctive rural school that is rich in history and culture. I, too, have come to look forward to the 'neat' things we do here at LCS that make us unique. As you look through our website, I believe you will be amazed and intrigued at all the things we do.

Lawrencetown Consolidated School first opened its doors in 1975, and is still going strong. We have an active and very dynamic School Advisory Council which supports the many activities and learning that go on here. Parents/Guardians are always invited to come to the monthly meetings to meet new people and to find out about what is going on.

Furthermore, we invite you to visit the school and meet the staff. Every September we have a *Meet and Greet* where teachers review their communication and curriculum plans with Parents and Guardians. Throughout the year we organize a few *Lunch with Families*, and *Student of the Month (and Term) Assemblies* to recognize the good efforts of our students. We are always looking for volunteers to help carry out school-wide programs or to help out in the classes. Your gift of time makes a difference in everyday school life.

STUDENT SUCCESS PLAN GOALS 2015:

- **Gr. P-1 Literacy:** Develop reading sight word vocabulary accuracy in students and help them to accurately use these words in their written work. **Math:** Develop student understanding of concepts and skills around partitioning of numbers and how to represent them concretely, pictorially, symbolically, orally and in writing.
- **Gr. 2-5 Literacy:** Increase student reading comprehension focusing on the non-literal and “about and beyond the text” comprehension of the text. **Math:** Increase student understanding of various forms of patterning and how this assists in overall development of number concepts.

We are very proud of our regularly-updated school website and encourage you to revisit it often in order to get the most current information. Communication is absolutely essential to the achievement, growth and development of the students. I believe we must work together as partners and share the responsibility for learning. Welcome to LCS – the “*Learning Centered School!*”

Looking forward to working together,
Karen Baker
Principal



A Message from the School Advisory Council Chair

I, too, would like to welcome parents, guardians and students to a new school year at LCS. Here in Lawrencetown, we enjoy working together to maintain a caring and supportive school atmosphere, and I'd like to encourage you to become involved in the school as much as possible while your child attends LCS. It is a very rewarding experience to be an active part of the school environment where your child will grow and learn.

The School Advisory Council is comprised of parents, community members and staff who meet to discuss school events, advise the Principal on matters important to the school, and supervise the fund-raising committee, the Home and School Association. This group operates the annual Breakfast with Santa and Spring Bingo community events that provide funds for school initiatives.

Our meetings are held on the second Monday of every month, at 6:30, and are open to everyone. Our Principal highlights school events and initiatives at our meetings, and our Board Representative is a regular, informative guest at our meetings. We hope to see you there!

Sincerely,
Tina Young, SAC Chair

A brief history ☞ The Village of Lawrencetown has had a school since the early 1800s, but Lawrencetown **Consolidated** School began in 1961 with the consolidation of schools from Lawrencetown and surrounding communities. This consolidated school was housed in the building nearest the Middle Road, which now is home to the Lawrencetown Education Centre. Our current elementary school was opened in 1975, replacing the old wooden structure, which was located where the upper parking lot is situated now. There are two books written about our school (The School on the Hill Volumes I and II by Dave Whitman) that give a complete history from early times to the present day. Copies of these books are in our Library.

At LCS we do our best to keep parents informed of events at the school. Here are some of the things we do:

Bi-weekly newsletters

These informative newsletters come home every other Monday throughout the year. There is always a list of upcoming events, a message from the Principal, a list of community events and, usually, a description of an important event that has taken place at the school.

Monthly Calendar

As the name suggests, there is a monthly calendar put out by the office that lists the events for the month. It is sent home to each family and is a good thing to put up on the fridge! Many teachers add their own information to this calendar and send it home as a class calendar. The information on the calendars is also available on the school website. There is another calendar that lists the items from the cafeteria.

Classroom Newsletters

Individual teachers send home class newsletters with information of importance to their families. Dates that projects are due, newsmakers in the room and upcoming events are examples of what you will find in these newsletters.

Student Home/School Communication Books:

All teachers, in grades P to 5, use a notebook or communication book to keep parents informed of homework assignments and news related to their student's work and behaviour. Parents are encouraged to check and initial the agenda each day indicating they have seen the information. It is important that the agendas remain with the students at all times and that they are in good condition for daily use throughout the school year.

Parent Student-Portal

The province has a portal within the Provincial Student Data Information System which provides parents/guardians with access to view on-going attendance and report card information for their child. If you are interested in accessing the portal, please check in with Mrs. Young at the office to receive an Access ID and password to view these items on-line.

MedicAlert's "No Child Without Program" is at Our School

The *No Child Without* program offers a free MedicAlert membership to students who attend our school and are between the ages of 4 up to their 14th birthday. If your child has a medical condition, allergy or is required to take medication on a regular basis then you should consider a MedicAlert membership through this program. MedicAlert is your child's voice in an emergency. For further information come to the office for a brochure or go to www.nochildwithout.ca.

Website

Our website holds lots of information about our school! It is updated weekly throughout the school year and most teachers have a web page for their class. On the website you can find information about the SAC, the history of Lawrencetown, ALL about our school, a list of our staff, calendars for the year and much, much more. The address is www.lawrencetown.ednet.ns.ca.

School Info Pack

Magic 97 (97.7 on your FM radio) and KRock 89.3 carry the School Info Pack. We often have news of upcoming events posted here so you can hear about it on your radio. You can also check out their websites (<http://www.avrnetwork.com/> and <http://www.k-rock893.com>) for school and community news.

Family Lending Library As part of our original School Success Plan, we began a family lending library. It is located in the hallway at the front of the school, just as you enter the main doors. Located in the library are books and magazines of interest to parents. Feel free to drop in and browse the collection. There is also a sign-out sheet if you want to borrow resources to take home.

A note about In-Service Days and Early Dismissals

At various times throughout the year teachers attend training sessions that require the students to stay home for a day. These days are planned well in advance and information about them is provided in the Yearly Calendar, the Monthly Calendar, the Bi-Weekly newsletter and the weekly Website update as well as on our large outdoor sign at the front of the school. We provide this information early enough so parents have plenty of time to make arrangements for their children on days when regular school has been cancelled. Occasionally there are also Early Dismissal Days. On these days, students come home earlier than usual, with the buses leaving the school at approximately 11:30. Again, information is provided ahead of time so that parents can make the proper arrangements for their children. Note: There are no cafeteria services on Early Dismissal days.

Parking

Parking for our school is located in what is called the upper parking lot. It is the parking area just off the roads leading to the school. You will notice cars parked closer to the school, but this is an area for staff parking and deliveries. We ask that you park in the upper lot and walk down to the school's main doors, via the student walkway, when you visit.

Other Safety Notes

One main door to the school is always open during regular school hours for family and other visitors. The side doors are kept locked for safety reasons. If you are visiting the school, please use the front doors **and check in at the office**. Visitors are expected to sign in and out at the office and pick up a visitor pass. Also, if your child arrives late and when your child leaves, we ask that you sign them in or out at the office as well.

School Program and Student Services

The new Grade P – 3 streamlined curriculum focusses on integrating the content areas with Language Arts and Math while the Grade 4 – 5 elementary school program still includes:

- Language Arts (listening, speaking, reading, viewing, writing, and other ways of representing)

- Mathematics
- Visual Arts
- Health
- Physical Education
- Music
- Science
- Social Studies
- Core French

Resource

The Resource Teacher is responsible for supporting programming and services, as identified through the program planning process, to help support the learning of students with a variety of needs. You will be notified if we believe that your child would benefit from this support.

Behaviour Intervention Resource Teacher (BIRT)

The Behaviour Intervention Resource Teacher is responsible for supporting programming and services, as identified through the program planning process, to help students learn to manage their behaviour.

Beginning Readers and Writers (Gr. P-1) ; Growing Readers and Writers (2-3) Student Support Frameworks; Stronger Readers and Writers (4-5) Students

As part of our focus on early literacy development, the school provides *Beginning Readers and Writers* support to identified grade primary and grade one students. The *Growing Readers and Writers* framework will help identify and support grade 2 and 3 students, and the Stronger Readers and Writers Framework helps to identify and support grade four and five students. Teachers at the P-5 levels, the Early Literacy Teacher and the Administrator are part of these support teams. You will be notified if, through a screening process, we believe that your child would benefit from the extra supports offered through this framework.

Speech Language Pathologist

The SLP will have scheduled days in our school throughout the year. Her work includes assessment, consultation, program planning, and some direct intervention for students who require support in speech and/or language development. Referrals to the SLP may be made by parents or teachers, and are directed through the Principal’s office. Parental consent will be obtained prior to any assessment or direct service.

School Psychologist

The Psychologist will provide services which include assessment, consultation and program planning for students who are experiencing significant difficulties. Again, referrals may be made by the program planning team, and parental consent will be obtained prior to assessment.

Lawrencetown Consolidated School’s Communication Plan

Get-Acquainted Information Evening

Early each year, parents are invited to meet with their child’s teacher for a “Get-Acquainted” information session. The following areas are discussed:

- Programs and curriculum by subject area
- Assessment and evaluation plan
- Approaches to teaching and learning
- Communication methods

Parent/Guardian Communication

Parent/Guardians are encouraged to contact the school at any time with questions, comments or concerns. Generally, items related to a child’s school experience are **first referred to the classroom teacher**. A note may be sent in the agenda or a telephone message requesting the teacher to call may be left at the office. Parent/Guardians are invited to phone or visit the office at anytime. We may be reached at 584-4500.

Report Cards and Parent-Teacher Conferences

Three report cards will be sent home during the 2015-16 school year. Report cards reflect your child's academic achievement and progress. Following the first two report cards, scheduled parent-teacher conferences will be held.

Nov. 19th	-	Term One Report Cards
Nov. 25th	-	Parent-Teacher Meeting
Apr. 7th	-	Term Two Report Cards
Apr. 13th	-	Parent-Teacher Meeting
June 29th	-	Term Three Report Cards



The Gr P – 3 report cards will have some changes that correspond with the P – 3 streamlined curriculum. More information is to follow. Further, the letter descriptors for the Gr 4 and 5 report cards are below:

Descriptors (Sept. 2013)

A: The student demonstrates achievement with thorough understanding and application of the concepts and skills in relation to the expected learning outcomes.

B: The student demonstrates achievement with good understanding and application of the concepts and skills in relation to the expected learning outcomes.

C: The student demonstrates achievement with basic understanding and application of concepts and skills in relation to the expected learning outcomes.

D: The student demonstrates achievement with limited understanding and application of concepts and skills in relation to the expected learning outcomes. The student has not met expectations.

N/A Not applicable at this time

INS Insufficient evidence to report on achievement of the expected learning outcomes.

Scent Sensitive Environment

Scented products may be harmful to those with allergies, environmental sensitivity or chronic heart or lung disease. For the health of others, everyone is respectfully requested to refrain from using perfume, cologne, aftershave or other highly scented products when in LCS.

The success of this initiative will depend on the thoughtfulness, consideration and cooperation of all who enter our school. We ask that you please pass this message on to family members who will not receive the handbook, but may attend school activities during the year.

Visitors to the School (and on school property)

To ensure the safety and security of our students, all visitors are required to report to the office upon entering the building. For safety reasons, we ask you to wait outside the office in the hall while we call your child to the office rather than you go to your child's class. The Office is located inside the main entrance, to the left as you enter the main doors. During the school day, the side doors are locked to secure the building throughout the day. We thank you for your cooperation in this regard. Should you wish to speak to the teacher, please let the teacher know and you can set up an appointment at a mutually agreed upon time (which may be immediately following dismissal of walkers).

Library

A trained Library Technician is on site to operate our facility. The library offers learning opportunities by providing resources to support in-class studies and by promoting literacy and a love of reading. Classes will be scheduled for regular visits to the library during which time individual students may choose books to borrow. Students are encouraged to treat library materials with respect and care, returning them on time and in good

condition. Each February students and staff participate in a school-wide Read-a-Thon to raise money for new classroom books. At least once each year, the school hosts a Book Fair for the LCS community. We also have a Library Patrons program supporting the purchase of new library materials.

Lunches and Cafeteria

Most children bring a lunch from home each day. Please ensure that it is nutritious and large enough to suit your child's needs during a long school day. Please do not send glass containers with your child as they may break accidentally and create a safety hazard. We ask you not to send in food that needs to be cooked.

Mrs. Merrilee Wheaton operates our school cafeteria. Lunches, drinks, and snacks are offered for those who wish to purchase them. Information regarding ordering and payment will be sent home to parents in September. A menu for a two-week period will be sent home for guardians to complete every second week. This ensures that the lunch orders take the least amount of teacher time to organize. Parent volunteers are essential in operating our cafeteria. If you are able to assist, even occasionally each month, please contact the office. Any questions regarding meal card balances should be directed to Mrs. Wheaton.

Outside Play

Students will be supervised outside during morning recess and at lunch recess. Please ensure that your child is dressed appropriately as we go outside most days, all year long. During inclement weather (extreme wind-chill, rain, etc.), students will remain inside.

During the summer months, the Lawrencetown Recreation Department provides a structured summer program open to all youth in the area. The program also extends children's learning in the area of gardening as these students assisted with tending to and harvesting vegetables throughout the summer months.

Walkers

Students who walk or are driven to school may arrive no earlier than 8:05 am, when student supervision begins. Walkers are reminded to use the sidewalks where available and to walk on our new student walkway as they approach the school from the road. **Students are reminded to walk their bikes down the student walkway.**

Pick Up and Drop Off

If you are picking up your child after school, please do so **after** bus dismissal (around 2:35 pm). **Please note that vehicles must not drive down the hill to the main entrance until all buses have left the school area.** In the interest of our students' safety, we thank you for your cooperation.

If you are collecting your child during school hours, please go directly to the office and sign your child out. Your child will be asked to come down to meet you. If you have authorized someone else to pick up your child, we must have a note or phone call from you with this information.

No Vehicle Idling

It is Board policy that all vehicles turn off engines when parked on the school premises. This anti-idling policy is to protect the health and welfare of all people on site.

School Cancellation

When school is cancelled prior to regular opening time, announcements are made on News 95.7 Radio, AVR, Radio, 89.3 K-Rock, CBC-FM Radio, CHFX/CHNS Radio, CJCH/C-100/SUN FM Radio, ATV News, and *The Weather Network* beginning at 6:00 a.m.

Mid-day Closure Due to Inclement Weather

Should school need to be cancelled once classes have begun, the decision will be broadcast on the radio. Although we make every effort to advise parents of students' early arrival at home, through our telephone system, it is parents' responsibility to ensure that children know what they are to do after being dismissed. Please review these procedures with your child regularly so he/she is



knowledgeable of and comfortable with the plan. Parents may sign up with Annapolis Valley Regional School Board to receive texts or emails of closures. See www.avrsb.ca to sign up. ***Please ensure that we have your home and work numbers as well as an emergency contact number at the beginning of the school year, and notify us promptly if these numbers change.**

Illness

Any child suffering from illness should remain at home. Please phone the school when the child is sick so we can account for his/her whereabouts. In the event a child becomes ill at school, every effort will be made to contact the parents, who in turn will be requested to arrange for the student to be taken home. If your child has a condition that might require emergency treatment, such as diabetes, epilepsy, severe allergies, please ensure that the school is aware of this.

The Annapolis Valley Regional School Board policy does not permit medication, of any kind, to be administered at school unless accompanied by an "Administration of Prescribed Medication" form signed by parents. (These forms are available from the website or school office.) With parent permission we keep a file, including a current photo and medical information, of all students with serious or life-threatening medical conditions. School staff members, including substitutes, are encouraged to become familiar with this information to ensure a prompt and appropriate response under any circumstances.

We ask that families please notify the school if a student is taking any type of prescribed medication, even if it is only to be administered at home. This information, stored at our office, may be invaluable in an emergency. If medical information, reported on the student registration, form changes during the year please advise the school so we may update our records.

Attendance-Promptness

Regular attendance is necessary for success in school. When parents are aware that their child will be absent from school, notification to the child's homeroom teacher prior to the absence would be appreciated. Should your child be ill in the morning, please contact the school to notify office staff. We have a safe arrival program where each child is expected to be at school. A telephone call home will be made if a child is absent and we haven't heard from you. Promptness is an important quality for children to develop. Please ensure that your child arrives at school on time so that he or she feels organized and ready to begin the day. Please be advised that students continue to learn on half-days and it is expected that students attend school on these days too.

Safe-Arrival Program

Our early morning Safe-Arrival Program is a program whereby the school office staff phone homes of absent students early each morning to ensure that all students who are supposed to be at school have arrived safely. We are asking parents to continue communications with your child's classroom teacher for planned absences. For unplanned absences, please leave a detailed message with the office. If your call isn't answered right away, please leave a message and include the following information: Your child's name, his/her teacher, the date and time of your call and the reason for his/her absence. If you expect that your child will be out for several days please leave this information also, otherwise we will call each morning to verify their safety. This information is helpful to us and enables parents who may have been up most the evening tending to a sick child, to not be awakened by an early call from the school to verify your child's absence.

Alternate arrangements home

We can't stress enough the importance of strong communications between home and school, especially in the areas of safe arrival and departure of students. Parents are asked to continue advising classroom teachers of any changes to your child's afterschool routine. We recognize that circumstances may arise throughout the day causing your child's dismissal routine to change. It is very important to advise the school as soon as possible of any such change. We ask that, should you be faced with such a situation, you please contact the office not later than 2:00 p.m. This allows us enough time to inform the classroom teacher, the child and to prepare the necessary bus notes (if required). It also prevents us from having to detain the busses at the last minute. If we have to detain the busses, even for a short period of time, the drivers are not able to maintain their scheduled runs at the high school.

We understand that there may be extenuating circumstances where 15 minutes' notice is not possible and we will do our best to accommodate emergency changes to this routine. However, please keep in mind that dismissal is a very busy time, especially for the younger students and classroom teachers, and that last minute changes can become very chaotic. **We cannot guarantee that messages will get to the classroom in time.** A written note to the teacher is the very **best and safest** way to make changes in after school arrangements. Your continued cooperation is very much appreciated.

Telephone Use

Our staff will assist students in contacting parents or guardians in the event of illness or an emergency. We are unable to permit students to make personal telephone calls for the purpose of making after school plans, visits, parties, etc. Please make these plans ahead of time.

Cell Phone and Digital Camera use

The use of cellular phones and digital cameras, by students, is prohibited during school hours and in places where individual privacy must be protected. Permission for specific uses ahead of time may be requested.

Technology

As technology becomes a bigger part of our children's daily lifestyles, we are witnessing both the benefits and the challenges. Our children are just a click away from accessing tremendous volumes of information. Specific technologies, software, and online resources can provide wonderful educational supports. There are many benefits to communication as social networking software creates a much smaller world and people are able to communicate much more easily.



Unfortunately, technology has also created challenges around communication. One of these challenges that schools are facing more often is around students posting inappropriate comments using electronic public communication, including Facebook, email, texting, web pages, etc. It can often be challenging for a school administrator to fully understand the circumstances surrounding an electronic posting. Quite often, these comments equate to cyber-bullying. The basic direction for school administrators is that if a comment is posted electronically on any form of public electronic communication, and has a negative impact on the daily functioning of the school, then it is a school issue.

Students will often counter that he/she didn't post at school and that the issue has nothing to do with school. While parents/guardians have an important role in educating their children around the responsible use of technology and social media, schools understand they also play an important part in that process. So, in spite of where the posting happened, the school must take action if the posting impacts on the daily functioning of the school. Such action could be in the form of communication with the home, disciplinary measures, recommendation for counselling, referral to outside agencies, etc. This will continue to be a challenge for schools. We encourage all parents and guardians to work with us in the important job of educating our youth in the appropriate use of online technologies, in particular social networking such as Facebook.

Children's Possessions

Please be sure to mark your child's name on all their belongings such as book-bags, lunch boxes, shoes, jackets, etc. This will help us identify misplaced items.

Lost and Found

Lost and Found articles are placed in plastic bins in the front hall. Please check the Lost and Found periodically throughout the school year for missing items. At the end of the school year, all remaining items are donated to a local charity for distribution.

Fluoride Program

A fluoride treatment program, supported by Public Health, is provided on a weekly basis for all students whose parents sign a permission form. We rely on volunteers to deliver this program.



(RCH) Race-Relations, Cross-Cultural Understanding and Human Rights:

The AVRSB and the school recognize the importance of ensuring students have the opportunity to develop an understanding and appreciation for the cultural and historical diversity that exists among the school community.

Opportunities will be provided for students to develop an understanding and respect for diversity and an appreciation of their own background as well as the backgrounds of others.

We support the rights of all employees and students to work in an environment which respects the dignity and rights of all persons.

Sexual harassment and racial and/or discriminatory misconduct are classified as Severely Disruptive Behaviours in the *Nova Scotia School Code of Conduct* (Department of Education), and are to be treated accordingly.

Any form of harassment or discrimination which may be based on, but not limited to, race, nationality, gender, sexual orientation, age, religion, political or ethnic affiliation, association with identified groups, marital or family status, socio-economic status, physical or mental disabilities will not be tolerated. This policy applies to students, staff, contracted personnel, board members, parents, guardians, community groups, school parental organizations, volunteers, or anyone while on school board property or at board/school sanctioned events. Please see the complete RCH Board Policy on the AVRSB website.

Student Dress Code

Students are expected at all times to dress in a manner that is appropriate, clean, tidy, and respectful, and to observe good habits of personal hygiene and grooming. Inappropriate attire is judged to be any attire which is disruptive, provocative, revealing, profane, vulgar, offensive or obscene, or which endangers the health or safety of others. Students, who come to school inappropriately dressed, will be asked to change clothes or arrangements made for them to return home to change.

Birthday Party Invitations

We ask that, if every student in the class is not invited to the party or event, you please do not send in birthday party invitations with your children to be handed out to other students. This causes a disruption and is extremely upsetting to students who may not have received an invitation. Please make arrangements for parties outside of school time. Thanks for your understanding!



Indoor Sneakers

Students are requested to bring clean, non-marking sole sneakers that may be left at school for classroom and gym purposes.

Student Withdrawal

If a student is moving, the school requests notice of withdrawal at least two days before the student's last day of attendance. With reasonable notice, the teacher can prepare a transfer report for the receiving school.

Management of Head Lice

The AVRSB acknowledges Department of Health policy that **“head lice are more a societal concern than a health problem. Head lice do not cause people to become ill; nor do they spread disease. Families with continuing or recurring challenges with head lice should be assisted and supported by the schools, communities and health professionals. Students may be asked to go home for treatment/appropriate action if an infestation of live head lice is discovered. Students may be permitted to return to school following confirmation of effective treatment.”**

To assist in the management of head lice, we ask that you contact the school office to notify us should your child contract head lice. Once appropriate treatment has been completed, your child can return to school. You will be contacted right away should we notice an outbreak in your child while at school. Every effort will be put in place to ensure the confidentiality and to protect the privacy of students.

A notice will be sent home with students in the class notifying parents that head lice have been found. It is good to practice keeping long hair tied back and remind students to not share personal items such as hats and hair brushes.

Toys and other Personal Items

Some students choose to bring toys and electronic devices, such as iPods or other personal music players, to school for use at recess and noon times. We recommend that these items remain at home as school staff cannot assume responsibility for ensuring the security and care of these items. We are not able to search for lost or missing items such as this. We do not permit students to do any trading of items on school property.



No Smoking

The use of tobacco products is strictly prohibited on all school property at all times, including when students are not in attendance.

Emergency Management: Fire Drill, Lockdown and Evacuation practices: Fire Drills are a precautionary measure to ensure that students will know how to react in case of an emergency. These drills will be practiced throughout the year. In order to be prepared for any emergency situation, we are also required to practice lockdown procedures with our students and staff. What this means is that we implement the plan we put in place in case there is ever an intruder or other danger inside or outside of our school. We take careful precaution to discuss and practice these procedures with the students, being mindful of the need for seriousness, yet not alarming the children. We ask that you discuss this with your child as well. Furthermore, if there is an “external” lockdown in place, all exterior doors will be locked and yellow signs will be placed in each of the exterior door windows, instructing you to leave the premises immediately as danger is present. Hopefully, we will never have to use these signs, but in the event we do, we ask that you leave quickly for your safety and the safety of everyone. If you have any further questions about these procedures, please ask the classroom teachers or the Principal. We thank you for your cooperation.

Policy while traveling on school buses

Students in grades primary and one must be met at the bus stop. Bus drivers are instructed to take students back to the school should there be no adult there to meet the bus.

It is a privilege to travel on the bus. With it, comes responsibilities for students and parents. Students who travel on Board provided transportation may do so as long as they display behaviour that is acceptable and does not jeopardize the safety of the driver and students. Students who choose to follow unacceptable behavior may lose their travel privileges. The loss of travel privileges shall apply to all Board provided transportation operating in the region for the period of the suspension.



Discipline on Board provided transportation will be administered by the driver in a fair, equitable, and consistent manner. The administration of discipline on Board provided transportation must be flexible enough to provide for reasonable adjustments in variable circumstances. School bus safety behaviours are reinforced annually at a workshop, along with bus evacuation drills facilitated by the Coordinator of Transportation. Copies of complete roles and responsibilities will be sent home early in the school year.

Bus Stop Supervision

Parents/guardians are reminded that **all grade primary and one students** must be accompanied to the bus stop both morning and afternoon. For safety reasons, Bus Drivers have been instructed by the Annapolis Valley Regional School Board to return students to the school if they are not met at the bus stop after school.

PEBS

Positive Effective Behavior Support (PEBS) is a major advance in school-wide behaviour management. It emphasizes school-wide systems of support that include proactive strategies for defining, teaching, and supporting appropriate student behaviors to create positive school environments. It addresses behavior in all areas of the school, both in classroom and non-classroom settings (such as hallways, washrooms). Students are clearly taught expected behaviours in all these settings.

Our goal is to maintain a safe, caring, positive, and orderly environment where all people can learn and work together.

We strive to provide positive recognition. Positive recognition is the sincere and meaningful attention given a student for behaving according to expectations. Such recognition leads to greater success in school, increases self-esteem, and motivates students to follow rules.

The following are examples of positive recognition:

- Positive phone call or note home
- Recognition on the morning announcements
- Recognition of individuals and/or groups at a monthly school assembly
- Certificates
- Award of a special privilege or extra time with a favourite activity
- Other ideas as determined by the student, parent, or staff

For a school community to function effectively and safely, behavioural expectations must be defined and levels of inappropriate behaviour described. While most inappropriate behaviours are dealt with quite adequately by the classroom teacher or other staff employed in the building, severely disruptive behaviours, because of the threat to the health, safety, and well-being of other students and staff, will be addressed by the Principal of the school. Communication about these incidents will be made to parents/guardians.

Provincial Code of Conduct

Students, parents, teachers, support staff, principals, and school boards share responsibility for creating a school-wide approach to maintaining a positive and inclusive school climate where all students are supported to develop healthy relationships, make good choices, and achieve success in their learning. All members of Nova Scotia's school communities have a role to play in the awareness and prevention of unacceptable behaviour. The provincial school code of conduct policy applies to all public schools and school boards in the Province of Nova Scotia. All students and school members in Nova Scotia are required to follow this provincial school code of conduct policy, which is governed by the Education Act. It outlines responsibilities, acceptable and unacceptable standards of behavior and possible responses.

See the link for more information: <http://www.ednet.ns.ca/>. This document can be accessed by visiting and following the links in the scrolling photo gallery.

Extra-Curricular and Student Leadership Programs

At Lawrencetown Consolidated School we strive to foster a sense of “family” within our school community. Older students have opportunities throughout the school year to work with younger students in a positive and supportive environment. These may include Computer Buddies, Peer Literacy Tutors, and Book Buddies. Each year, we organize many extracurricular activities for students, such as Drama, Choir, Environmental Club, Skipping Club, as well as a variety of sports. Students also have opportunities to assist with jobs that enhance school life and develop positive citizenship skills. These activities include Peer Mediators, Library Helpers, leading School-wide Assemblies, paper recycling, and composting. There really is something for everyone at LCS!



Student Success Plan Goals 2015:

- Gr. P-1 **Literacy:** Develop reading sight word vocabulary accuracy in students and help them to accurately use these words in their written work. **Math:** Develop student understanding of concepts and skills around partitioning of numbers and how to represent them concretely, pictorially, symbolically, orally and in writing.
- Gr. 2-5 **Literacy:** Increase student reading comprehension focusing on the non-literal and “about and beyond the text” comprehension of the text. **Math:** Increase student understanding of various forms of patterning and how this assists in overall development of number concepts.

Information regarding these goals will be communicated regularly with parents and community through newsletters, school website, bulletin board displays, and at-school events throughout the year. Please look for details in the monthly calendars and bi-weekly newsletters, and make plans to participate in some of the information sessions. We encourage and appreciate your input. We are currently entering our third year of implementation of these goals.

AVRSB “Volunteers in School” Policy

The AVRSB has had a *Volunteers in Schools Policy* since 1999. As stated in this policy, the Board takes its obligation seriously to ensure safe environments for learning by taking all reasonable steps to minimize risks and threats to students. Because student safety is a top priority, in January 2015, this policy underwent an extensive review to ensure that any potential gaps in practice are closed or minimized. All recommendations for change were presented to our school community members and were circulated to our school stakeholders for the opportunity to respond to the proposed changes and to provide further input. To highlight some of the changes:



- Clearly defines volunteers versus visitors;
- Requires volunteers to complete a standard application form for any volunteering;
- Will continue to require the completion of Criminal Records Check (including the Vulnerable Sector: and Child Abuse Registry checks prior to working with students but will now require re-checks be completed every three years; and
- As of January 8, 2015, will require all current volunteers to renew their Criminal Records Check (including the Vulnerable Sector: and Child Abuse Registry if it has been over three years since it was last completed.

The recommended changes to the Volunteers in Schools policy are not to discourage volunteering in the AVRSB. It is to employ the best practices to ensure our policy is as effective as possible for decreasing the chances of student harm from volunteers. We will be reminding our volunteers throughout the remainder of the school year so that we are well prepared for such events as class trips.

Cafeteria

A very competent manager staffs our school cafeteria and handles the day-to-day orders well. Some days, however, are busier than others and at those times she can use an extra pair of hands. This takes about an hour and a half of your time and can be scheduled well in advance or for the next day. Drop by the kitchen and have a talk.

Classroom

Most teachers can use an extra pair of hands for a variety of purposes. It might be reading with children, typing at the computer, stapling, pasting, sorting, or helping with an art group. Check with your child’s teacher to see what you can do there.

Fluoride

Once a week, a team carefully measures out the fluoride doses that the children **swish** with. The fluoride leader is always looking for more people to help with this job. Contact the office for more information.

Resource

Many children need one-on-one practice with learning and practising new skills. Our Resource teacher can team you up with a child to work with on a regular basis. The teacher does all the planning and you carry it out. This is one-to-one work, so if you have an hour a week to spare, contact the school to meet with the Resource Teacher to see if this is for you.

Schools Plus

SchoolsPlus is a voluntary program with the *Annapolis Valley Regional School Board* that supports the whole child and their family twelve months of the year. Service is provided to eight schools in Annapolis County. It does this by collaborating and developing partnerships between the school and community resources to meet the needs of students and their family. It is the vision of SchoolsPlus that schools will become the center of program and service delivery for children and families leading to improved student learning, stronger families and healthier communities.

Direct service referrals to the program are made through the Principal and the program planning team at your school, however, referrals can be made by the student, family or community resource. Contact us if you have any questions about SchoolsPlus and we would also like to hear any ideas you have for programs or services you would like to see offered at the school. **Contact Information:** **Patty Cornwall**, SchoolsPlus Facilitator or **Leah Marshall**, SchoolsPlus Community Outreach Worker at 902-532-3299 phone or 902-532-3273 fax.

Special Events

Watch for notices concerning special events where help is needed. Occasionally we need drivers, painters, chaperones, carpenters or any of a number of other skilled workers. The newsletter, class news and the website will publicize these requests so keep any eye out for opportunities!

Often your child will come home with news about *HAT DAY* or *LUNCH WITH FAMILIES* or some other school event. This section explains just what some of these events are all about.

Student of the Month Assembly

As the name suggests, a few students from each grade are honoured for their achievements at these monthly assemblies. Over the course of the year, every student will be celebrated. The assemblies are run by the Grade 4/5 Class (which is pretty neat) and often have some special things happening in addition to the presentation of Student of the Month Certificates. Teachers usually call parents ahead of time if their child is receiving an award.

Student of the Term Assembly

Once each term there is a special assembly at which one student from each grade is honoured. The first term's theme is **Participation**, the second term's theme is **Cooperation** and the third term's theme is **Creativity**. Students honoured are presented with a framed certificate from the Lawrencetown Branch of the Royal Canadian Legion.

Hat Day

Fridays are Hat Days at LCS. Students in Grades 3 to 5 pay a quarter to the Grade 4/5 class and are then allowed to wear their hats in school for the day. The money raised by the Grade Five class is put toward class projects. Occasionally during the year the younger grades take part as well.

Peer Tutors – Literacy & Math

LCS has received a number of grants over the years to support this project. Each morning before school, older and younger students meet in the gym to read together or play math games. The children are chosen by the Resource teacher and the classroom teachers and are paired for the year. Parents are notified at the beginning of the year and a permission slip is sent home before children can take part in this program. It is a great example of older students helping younger ones.



Student Attendance

Consistent student attendance is important. When a child is frequently absent from school he/she misses important learning experiences including specific skills and knowledge that may be necessary for further learning. The real danger of frequent absences from school is that students will develop gaps in their learning that will hinder future learning.

It is understood that there are legitimate reasons why students must miss school. When this occurs, the school will work with you to ensure your child does not fall behind. Please communicate these situations with the child's teacher and the school principal.

There are also many examples of students missing significant time when it is not necessary. Please take school attendance seriously. Be consistent in ensuring that your child values the importance of a good education. Make sure he/she goes to bed at a reasonable time and gets a good night's sleep. Plan your vacation at times that will have no impact, or at the least a minimal impact, on school attendance.

Do not hesitate to phone your child's teacher or the school Principal if you are encountering difficulties getting your child to attend school. Allow us to work with you to find solutions. We are willing to sit with you to look at your child's programming and school experiences as well as any other factors that may impact on your child attending school.

Modelling Appropriate Social Media Behaviours for our Children

Social media has become an important means of communication and of seeking information for most people. It is proving to be of particular importance for our youth as technology has become a significant part of the identity of this generation. Unfortunately, increased technology has also resulted in new social issues. It is sometimes used as a means of cyber-bullying or an exchange of inappropriate information. **It is up to us, as adults, to serve as proper role models with regards to technology use.** We need to teach our children to respect the use of technology and to be good digital citizens. In order to do this properly, we as adults must also learn to be good social citizens and to model appropriate use of social media. We must use social media tools like Facebook, Twitter, Snapchat, Instagram, etc. appropriately, because our children are watching and emulating our behaviours. For more information around proper use of social media and good digital citizenship, please visit our website at: avrsb.ca/digital

Recycling & Composting

LCS has achieved Earth School Status recognizing its work in environmental education and LCS has won the Provincial Mobius Environmental Award for School of the Year, so it is quite natural that we would encourage our students to recycle and compost whenever possible. We have a bin for refundable containers at the kitchen as well as a compost bucket where organics can be dropped off. Each class has a blue bin for recyclable paper products. We encourage students to bring their lunches in reusable containers if possible. The school also collects refundable items from a drop box in the Village. All the funds from returning the refundable items go to support environmental projects at the school.



Lawrencetown Children's Edible Garden Project

There is a keen, enthusiastic and knowledgeable committee comprised of community members, parents and school members who meet to discuss plans for planting, maintaining and harvesting of the garden. They built garden boxes and prepared the soil for growing. Homeroom classes regularly participate in and are actively involved in all parts of the process, from soil preparation to the harvesting of the vegetables. Students are engaged while being actively involved in hands-on learning.

Breakfast Program

Speaking of food, we have had a wonderful breakfast program operating at LCS for a number of years. Students can drop by in the morning before O Canada to pick up a bag of cereal, milk, yogurt and fresh fruit when it is in

season. The program is available free of charge to all students. Some students come every day, some only once in a while, but all are welcome.

Special Presentations

As well as our own special presentations, like our Holiday Concert, we sometimes invite other groups to visit the school. Neptune Theatre and Mermaid Theatre are two examples of groups who have recently visited the school. When these groups come, we invite parents and other community members to come and watch too. Preschool children are also welcome.

Lunch/Picnic with Families

Families are very important at LCS and we like to be able to share our school with parents whenever possible. To help parents feel part of our school community, we invite them to come to school and share lunch with their child. Sometimes, if the weather is nice we'll call it a picnic. You may either bring your own lunch with you that day or order ahead through the regular cafeteria order forms. If you have more than one child, you can go from room to room or gather the whole family together in one place for your meal! Look for this event about three times each year.



Emergency Lunch

On occasion, students may forget their lunch. We are able to provide them with a peanut butter or peanut butter and jam sandwich, milk and a piece of fruit.

Opportunities for students

Numerous opportunities are provided, during the course of the year, for students to become involved in a variety of extra-curricular events. Some of these events happen at noontime and some occur after school. As well as sports like cross country running, floor hockey, basketball and skipping there are other opportunities like choir, craft club and the drama club. Older students can take part in PALS (Playground Activity LeaderS) and Peer Tutors. Students should watch for announcements about when these events are taking place.

Provincial Homework Policy (P-12)

The new homework policy:

https://www.ednet.ns.ca/files/policydocuments/homework_policy.pdf

- will be effective in all schools in Nova Scotia on September 1, 2015
- applies to all grades (primary – 12)
- requires all teachers to assign homework, but provides teachers with flexibility to determine what to assign, and how much
- focuses on the quality of homework and its connection to what students are learning in their classes, not on the quantity
- describes three purposes for homework: preparing for class, practicing new skills or knowledge, and enrichment of learning
- makes a strong connection between what students are learning in class and the homework they receive
- requires teachers to assign homework that meets provincial standards for effective homework
- asks teachers to follow up and provide feedback on homework but not count it towards a student's grade, except in cases where it is a larger long-term project or assignment that is completed in class *and* at home; these longer-term projects and assignments will be evaluated to provide feedback and to contribute to a student's grade
- requires schools to ensure that homework is fair and equitable by assigning activities that match the needs and abilities of your child
- describes roles and responsibilities for students, parents, teachers, and principals
- encourages parents to contact their child's teacher if their child is struggling with homework

Homework has one or more of the following three purposes:

- **Prepare** information or materials for future learning activities (e.g., gather resources, read something for a class discussion, or rehearse for a presentation).
- **Practice** new knowledge or new skills (e.g., read for pleasure, practice physical skills, practice a musical instrument, use new knowledge to complete a project, or practice basic literacy and math skills).
- **Enrich** students' understanding of a topic and apply it in new ways (e.g., research local news, investigate a science experiment, write daily or weekly reflections in a journal, or apply skills to a class project).

Home Reading

At LCS, we LOVE reading and we encourage all families to make time to read and share books together. It is through this sharing and modeling from others that students begin to foster true enjoyment of reading. Each week, students bring home school books-some are from the classrooms, some from the school library and some from the Bookmobile. Some books are chosen by the student and some are selected by the teacher. We use these books as a basis to provide opportunities for students to practice reading, for gaining more information about specific topics and to be able to enjoy and share a variety of books all year. The *Home Reading Program* for students in grades P-3 at LCS is meant to support the cultivation of a love of reading and learning and sharing.

Some of these books, students are easily able to read on their own, some pose a little more difficulty for students to read independently and some books are meant to be read aloud to students. It is our intent that "home reading time" is a sharing and practice time for students to share and foster the love of reading with their families. It is a great time to talk about the stories, make predictions about what may happen and laugh and learn together.

In Grades 4 and 5, the expectation is for students to begin to set aside regularly scheduled time slots to practice reading books that are at a "just right" level. A "just right" level means a book that isn't too easy or too difficult, but one that a student can read and understand quite independently. For these grades, we also continue to encourage the sharing of reading by talking about books and sharing books together.

A Quick Look at Our Year

©September ↷

Meet the Teacher/Open House

This evening we welcome all parents to a Get Acquainted Evening at the school and to meet the teachers. This is an opportunity for teachers to talk about their plans for the year and for parents to ask questions about their child's class. There is a short address by the Principal and a chance to talk casually afterward.

Terry Fox Run

Each year we honour the memory of a young man who set out on a cross-Canada journey to raise money for cancer research. The community is invited to join us as we walk around our track in memory of Terry Fox. Students are invited to make a small donation, which is then forwarded to the Terry Fox Foundation.

School Advisory Council Meeting

This is the first of seven meetings held by the Council throughout the school year. The Advisory Council meetings are open to all parents, staff and community members. It is the goal of the Advisory Council to assist the school, acting as a liaison with the community and as a fund raising group through the Home and School Committee. The SAC will be looking for a parent and community member each fall.

School Photos

It's that time again! Break out those 'Say Cheese' smiles for school photos. We ask that students come to school on this day prepared to have their photo taken for individual and class portraits. Photo packages are sent home later with more information on re-takes and package ordering. We ask that all packages be returned on or before the ordering deadline.



☺October👉

Fire Prevention Week

During this special week, members of the Lawrencetown Volunteer Fire Department come to the school and run information sessions for each grade. From Stop, Drop and Roll, to Fire Escape Routes and Things to Do for Babysitters, the firefighters present timely information for all grades. A Fire Chief and Deputy Fire Chief are named from the Grade Five Class at an assembly and awards are presented to children for their Fire Prevention posters and essays.

School Advisory Council Annual Meeting

At this, the second meeting of the school year, we present our annual report and have elections for the positions that open up each year. Our rotating membership schedule allows for a new member from each group (staff, community and parents) to be elected or appointed each year. Members serve a three-year term with the Council.

☺November👉

Remembrance Day Assembly

All family and community members are invited to attend our annual student-led assembly. Members of the local Royal Canadian Legion Branch will be in attendance and students will be reading selections from the Legion Essay and Poetry contest. The children will be singing songs about Remembrance and laying a wreath at the podium.



Parent Teacher Report Card Conferences

We encourage communication between you and your child's teacher at any time during the year, but at the end of this term parents and teachers meet to discuss student learning, strengths, weaknesses and any concerns either might have. We feel this form of communication is one way that both parents and teachers can share expectations. It also helps everyone receive a complete picture of how best to support the learner. These are short, face-to-face sessions (10-15 minutes) between you and your child's teacher that are arranged by the teachers so that your appointments for your children are almost back-to-back with not so much waiting!

Breakfast With Santa

Everyone is invited to this wonderful event held the last week of November or the first week of December. Not only is there a reasonably-priced pancake breakfast, but there is also a huge ticket auction and many, many craft tables to help with your seasonal shopping. The Home and School branch of the School Advisory Council sponsors this event and there are many opportunities to volunteer your assistance for both large and small jobs. Watch for notices in the newsletter or on the website in the fall.



☺December👉

Holiday Concert

What would this season be without a Holiday Concert? Costumes, scenery and songs are the norm when the students get up to perform. Sometimes the concert takes place on two separate afternoons, one for the younger students and one for the older ones, and sometimes the whole school performs together. Regardless, it is a great treat that you must not miss! We hope visitors to the school will support our food bank drive and make a freewill offering at our concert.



Turkey Dinner

Each December, the cafeteria manager organizes a turkey dinner for the students and staff. It is made with the help of some parent volunteers and is free or sold at a very reasonable cost. The whole school gathers in the gym to eat this special meal together. The Grade Five Class serves the other students and then they get to eat their meal at the head table!

☺January👉

School Advisory Council Meeting

The New Year begins with a SAC meeting. By this time of the year plans are being made to make good use of the money raised by the Home and School in December. As usual, the second Monday of the month at 6:30 p.m. is meeting time.

Library Patrons Program

As a millennium project, LCS set out to put 2000 new books into our school library. With lots of work and great support from families, alumni, businesses and booksellers we reached our goal in only one year. Now, to continue to add new books to our library, we have the Library Patrons Program. Each year, money is donated to the school, specifically to buy new library books. This program does not get a lot of hoopla, but each year, \$300 or \$400 worth of books is added to the school library. Most donations are \$50, but any donation to the Library Patrons Program is gratefully accepted. Watch the website and newsletter for information about our LPP. (A receipt for income tax purposes can be arranged.)

☺February👉

School Advisory Council Meeting

Attending the SAC meetings is a good way to keep on top of the events happening at LCS.

Read-a-Thon

For over 20 years there has been a winter Read-a-Thon event at our school. This week-long event is highlighted by a number of reading-based activities from guest readers in the classroom to whole school reading times in the gym. All the funds collected go towards purchasing new books for the classrooms. A big thank you for your support of this wonderful initiative every year!

☺March👉

School Advisory Council Meeting

Our annual Spring Bingo will be an important item here as our second fund raising event of the year is soon set to happen. We look forward to hearing the regular reports to catch up on the events happening in our school. As always, everyone is welcome!

Parent Teacher Report Card Conferences

Just like in the fall, meetings are arranged between parents and teachers. It is important to continue to have contact with your child's teacher throughout the school year. These meetings give parents and teachers a convenient time to get together.



Book Sale

Spring is a great time for new things and a new book is right up there with the special things that can be purchased this week at the annual Book Sale. The sale is staffed by parents and teachers and raises money for books in the school library. Over the years, over \$10,000.00 worth of books has been added to our library because of this event. Come on out and support our library and buy a good book at the same time!

☺April👉

Spring Bingo

Under the 'G' Games Night! Our spirited number caller will keep you entertained during a fun-filled night of BINGO sponsored by the School Advisory Council. Families are invited to bring their dobbers along and try to win some pretty neat prizes donated by local businesses. All the proceeds go to support activities at our school. Watch for the date and time and come early for a good seat.

School Advisory Council Meeting

Our April meeting is almost our last chance to tidy up details from the current school year. We begin to look ahead to next year and finish up plans for this year's major events like Graduation.

☺May☺

Enrichment

Staff and community members offer students the chance to try their hand at something new. One afternoon each week, for three weeks, students get to try things such as cooking, archery, flag football, sewing, chess, outdoor games or drawing. While teachers and other staff members run the majority of activities, there are some sessions run by community members. If you have a skill you would like to share with a small group of young children, be sure to call the office and leave us your name.



School Advisory Council Meeting

Our last meeting of the year is often a joint meeting with the other schools in our local family of schools. Bridgetown Elementary and Bridgetown Regional High are the other two schools and we take turns hosting this event. Everyone is invited to attend. More information can be obtained on the school's website closer to the event.

Bus Trips

As the weather improves and the school year begins to draw to a close, many classes will take this opportunity to visit other locales. Whether it is a visit to the zoo or Province House, these trips add much to the experiences of our children. Taking a whole class on such an outing requires the support of volunteers, and parents are often asked to accompany the class.

If you want to be involved in this exciting part of your child's school life, make sure you have your Records Checks completed and returned to the school well before trip day. If you do this in September, you won't have to miss a trip! More information on what is required for this can be found earlier in this booklet or by calling the school office.

☺June☺

Field Day

All classes from Primary to Grade Five take part in a field day, which marks the end of the school year. Younger students circulate from station to station, taking part in a variety of activities. Older students are divided into teams for a more competitive (yet still fun) day of activities. The teachers do all the planning, but there is plenty of opportunity for parent involvement so contact your child's teacher if you are able to help out. If you haven't done Records Checks, you'll need them to participate.

Grade Five Luncheon

As the school year begins to wind down, a special event is held for the members of the Grade Five class. Parents put together a luncheon for the students and their teachers. Parents set the tables and lay out the buffet. Students take part in a buffet style lunch with ice cream sundaes for dessert. This is one of the ways we honour the class for the many special things they have done over the year.

Graduation

The very last day of school is set aside to recognize the accomplishments of various students from Grades Three to Five and to honour the Grade Five class as the students prepare to leave our school for Middle School. The whole-school assembly begins at 9:00 and runs for about an hour. All parents and community members are welcome to this celebratory event. After the Graduation, students in Grades Primary through Four return to their classrooms to be recognized for their efforts and receive their report cards. The Grade Fives remain in the gym to celebrate with their families and have Graduation Cake!

A brief note about the SAC

The School Advisory Council has been in existence since 1997. It is a legally recognized body made up of the Principal and representatives of teachers and support staff, parents and community members. There are three members from each group making a total of ten members on the Council. The Council meets at least seven times

a year and the meeting dates are advertised in all school publications. Everyone is welcome to attend all the meetings.

Elections and appointments take place at the general meeting in October and members sit for a period of three years after which they must resign for at least a year. The appointments are staggered so that one member for each group retires each year.

The SAC advises the Principal on matters pertaining to the school and also supervises the fund-raising committee, the Home and School, which runs the annual Breakfast with Santa and Spring Bingo. Meetings begin at 6:30 in the school library and we invite everyone to attend!

Home and School Association

The Home and School Association is the fundraising branch of the School Advisory Council. Meetings are usually held once per month (in conjunction with the SAC meetings) and are open to all parents/guardians and staff members. This group comes together to make suggestions, decisions and recommendations that will impact children enrolled at LCS. Home and School financially supports cultural events, live performances, recreational activities, class trips and the purchase of playground equipment.

They strive to ensure that events and activities are provided with minimal costs to EVERY student enrolled at LCS. In order for this to be possible, several fundraisers will take place throughout the year and volunteers are always needed to help make these events so successful. If you cannot donate your time, but would like to make a donation (tax deductible) towards off-setting costs for these activities, please feel free to drop in to the LCS office where documents will be forwarded to the Home & School treasurer.

Frequently Asked Questions

There are many questions we are regularly asked about our school. Here are a few questions and answers that might be of interest to volunteers entering our school.

Q. What time does school begin?

A. Students begin arriving on the buses about 8:05. O Canada and Morning Announcements start at 8:25 and classes begin at 8:30. It is a busy time for teachers. Allow a little extra time if you are volunteering first thing in the morning.

Q. What should I wear to school?

A. What to wear depends a little on what you are going to do. If it is papier mâché day or you are going on a nature walk, you will want to dress accordingly, but if it is a normal school day, casual dress is best.

Q. What should I do when I first arrive?

A. Whether you arrive to volunteer, visit or pick up a child, you should always sign in at the office. It only takes a moment and helps us know who is in the building.

Q. What should I do if the fire alarm rings while I am in the school?

A. Most often staff is aware of fire alarms, but if you are caught unaware, exit the building by the closest exit and stay with one of the classes until the 'All Clear' signal is given to the teachers. Do not stay in the building or re-enter before the 'All Clear'.

Q. What is a 'lockdown' and how does it affect me when I volunteer?

A. A 'lockdown' occurs when there is a situation in the school or schoolyard that is potentially dangerous for the students. Staff members are instructed to gather the students in their room, lock the doors and remain there until the 'All Clear' signal is given. If you are in the school when this happens, follow the direction of the teachers until the 'All Clear' signal is given. Do not remain in the hallways or other unsecured parts of the building.

Q. Can I wear perfume or cologne in the school?

A. Scented products may be harmful to those with allergies, environmental sensitivity or chronic heart or lung disease. For the health of others, everyone is respectfully requested not to wear scented products in the school. **Also, the use of tobacco products is strictly prohibited on all school property at all times, even when students are not in attendance.**

Q. Is there an After School Program at the school?

A. Yes, please contact the school office at 584-4500 for more information. **The phone number for the After School Program is 902-824-0569.**

LCS STAFF

2015-2016

Principal:

Mrs. Karen Baker

Teaching Staff:

Ms. Stacy-Ann Reid - Primary
Ms. Chandra Toole - One
Ms. Paula Shehata - Grade Two
Ms. Brianna Jefferson – Grade Three/Four
Ms. Jill Gidney – Four/Five
Ms. Lauren Nunn – Core French
Ms. Kaitlyn Verran - Physical Education
Mrs. Shannon Young- Music
Mrs. Natalie Tringle - Resource/Behavior Intervention

Library:

TBA

Cafeteria:

Mrs. Merrilee Wheaton

Computer Tech:

Mr. Matthew Henshaw

Native Student Advisor:

Ms. Pam Chute-Durling

Secretary:

Mrs. Linda Young

Educational Assistants:

Mrs. Linda McKenna
Mrs. Debbie Austen

Janitorial Staff:

Mrs. Angie Chillman
Mr. Keith Bernard

Bus Drivers:

Ms. Denise North
Mr. Mike Durling
Ms. Wanda Wade
Mr. Peter Floris
Mr. Terry Bent

Board Support Staff:

Speech-Language Pathologist Ms.
Ms. Nancy MacKenzie-Childs
Psychologist
Ms. Margie Nelson



SCHOOL CALENDAR for 2015-2016

SEPTEMBER	1	Tuesday	- Organizational Day – no school
	2	Wednesday	- Regional Inservice – no school
	3	Thursday	- First day for Students
	7	Monday	- Labour Day – no school
	9	Wednesday	- Get Acquainted Meeting @ 6:30 pm – Parents invited
	16	Wednesday	- Picture Day
	25	Friday	- Site-based Inservice – no school
	28	Monday	- Grade 3 Reading & Writing Provincial Assessments
	29	Tuesday	- Grade 3 Reading & Writing Provincial Assessments
	30	Wednesday	- Student of the Month Assembly @ 1:15 pm
30	Wednesday	- Grade 4 Math Provincial Assessments	
OCTOBER	1	Thursday	- Grade 4 Math Provincial Assessments
	7	Wednesday	- Early Dismissal @ 11:30 am
	13	Monday	- Thanksgiving Day – no school
	12	Monday	- Thanksgiving – no school
	14	Wednesday	- Picture Retakes
	23	Friday	- Conference Day (Provincial) Full Day– no school
	28	Wednesday	- Student of the Month Assembly @ 1:45 pm
30	Friday	- Early Dismissal @ 11:30 am	
NOVEMBER	10	Tuesday	- Remembrance Day Assembly @ 1:45 pm
	11	Wednesday	- Remembrance Day – no school
	18	Wednesday	- Student of the Month & Term Assembly @ 1:30 pm
	19	Thursday	- Report Cards Home
	25	Wednesday	- Inservice am/Parent Teacher Meetings pm (1-4; 6-8) – no school
	27	Friday	- Site-based Inservice – no school
DECEMBER	1	Tuesday	- P-5 Concert 1:00 pm and 6:30 pm
	3	Thursday	- Storm Date for P-5 Concert
	9	Wednesday	- Annual School Turkey Dinner
	10	Thursday	- Early Dismissal @ 11:30 am
	11	Friday	- Storm Date for Annual Turkey Dinner
	16	Wednesday	- Student of the Month Assembly @ 1:45 pm
18	Friday	- Last teaching day before Christmas break	
JANUARY	4	Monday	- First teaching day after Christmas break
	14	Thursday	- Early Dismissal @ 11:30 am
	27	Wednesday	- Student of the Month Assembly @ 1:45 pm
FEBRUARY	15	Monday	- Nova Scotia Heritage Day– no school
	17	Wednesday	- Student of the Month Assembly @ 1:45 pm
	24	Wednesday	- Early Dismissal @ 11:30 am
MARCH	8	Tuesday	- Primary Registration
	11	Friday	- Last teaching day before March Break
	21	Monday	- First teaching day after March Break
	23	Wednesday	- Early Dismissal @ 11:30 am
	25	Friday	- Good Friday – no school
28	Monday	- Easter Monday – no school	
30	Wednesday	- Student of the Month & Term Assembly @ 1:30 pm	
APRIL	7	Thursday	- Report Cards go home
	13	Wednesday	- Inservice am/Parent Teacher Meetings pm (1-4; 6-8) – no school
	27	Wednesday	- Student of the Month Assembly @ 1:45 pm
MAY	12	Thursday	- Early Dismissal @ 11:30 am
	23	Monday	- Victoria Day – no school
	25	Wednesday	- Student of the Month Assembly @ 1:45 pm
JUNE	1	Wednesday	- Grade 5 Luncheon
	22	Wednesday	- Student of the Month & Term Assembly @ 1:30 pm
	23	Thursday	- Field Day am – Early dismissal @ 11:30 am
	24, 27 & 28	Fri-Tue	- Marking Days – no school
	29	Wednesday	- Last day of school – closing ceremony @ 9:00 am

Bell Schedule	
8:25 first bell	(organizational time)
8:30-9:00	first class
9:00-9:30	second class
9:30-10:00	third class
10:00-10:30	fourth class
10:30-10:45	Recess
10:45-11:15	Fifth class
11:15-11:45	Sixth class
11:45-12:15	Seventh class
12:15-1:00	Lunch (12:30-1:00 outside play)
1:00-1:30	Eighth class
1:30-2:00	Ninth class
2:00-2:30	Tenth class
2:30	Dismissal